

Minutes of the meeting of the Colerne CLT Board of Trustees on Wednesday 3rd July 2024

Present: Paddy Harmon – Interim Chair (PH); Jane Mellett – Secretary (JM); Peter Mellett (PM); Anne Nicholas (AN); Hilary Holman (HH).

| 1 | Apologies Ally Minch; Brian Burchfield; Clive Spencer. | Action |
|---|---|---------------|
| 2 | Minutes of the previous meeting held 21st May 2024 – for amendments and approval No amendments; unanimously accepted by the meeting as a true record. There were no matters arising from these minutes. | |
| 3 | To accept the inspected Annual Accounts and sign off for the FCA return The accounts for the financial year 2023-24 have been inspected and signed off by Ray Barker. Copies of the accounts were signed and dated by the principal officers for submission to the FCA. Other matters: Hilary reported that the finances now stand at £121.82 in the bank, with receipt of £200 from the PC imminent. Jane reported that she has approached a CLT member who has professional financial skills for her input when the CLT project takes off and funding flows become much larger and more complex than currently; response awaited. | |
| 4 | Pre-planning proposal – where we are and what next Copies of the executive summary and the response from the Neighbourhood Plan Group were circulated. Jane noted that she provided copies of these two papers to the PC members present at the extraordinary (confidential) meeting on July 2nd. This meeting started an advisory pre-application process with the PC, as outlined in the Neighbourhood Plan and aimed at meeting the PC's housing obligations as described in the NP. Jane expects that close adherence to protocol will require several of these meetings for the PC to officially support the chosen site for our CLT project. The first step will be for all PC members to fully absorb and understand the contents of these two papers and their implications. It is hoped that discussions based on the NP Group's observations will help us to strengthen the eventual application to WC. Jane noted a sense of enthusiasm amongst the PC members at the conclusion of the meeting. She continues to stress that tight security on the specific location of the site is paramount because, at this stage, there is considerable commercial sensitivity surrounding the process. N.B. Jane noted that the Seend CLT project is in association with the White Horse Housing Association. She recently approached this association to explore their possible involvement in our project and received a very positive response. A meeting after the summer was proposed: Anne suggested that an invitation to the AGM would offer appropriate opportunities. | |
| 5 | Considerations Re: the AGM on September 26th The presence of representatives from the White Horse Housing Association would give an opportunity for them to make a presentation about their role in CLT projects, especially at our stage at that time. The AGM (including pre-advertising) also offers an opportunity to work up some enthusiasm for our actual growing project – possibly have copies of the 2023 HNS available to gain further information on local housing need. N.B. WHHA already has six properties in Colerne. | |
| 6 | Any other business None raised | |
| 8 | Close – date of next meeting The meeting closed at 8:45 p.m. The next meeting will be held on Wednesday 4th September 2024 at 7:30 p.m. – venue TBA. | |